

Union County Law Library Resources Board

Expenditure of Appropriated Funds

The Law Library Resources Board of Union County met in open session pursuant to public notice on the 3rd day of November 2009. Pursuant to the authority granted to it under R.C. 307.51 (D)(1)(a), the Board hereby adopts the following rule for expenditure of public funds appropriated pursuant to R.C. 307.513:

This Board shall participate in Union County's annual budget process. This will include projections of expenses and income for the upcoming year.

No funds may be expended without the Union County Law Library Resources Board first approving same.

No funds may be expended without first ascertaining that there are sufficient amounts currently existing in the Library budget to cover the specific expenditure.

No funds may be expended without compliance with statutory authority regarding expenditures. Disbursements are to be made by warrant of the Union County Auditor, after satisfactory presentation of invoices by the Librarian.

No funds may be expended without a purchase order or voucher first approved by both the Librarian and one member of the Union County Law Library Resources Board.

No obligations, contractual or otherwise, may be made on behalf of the Board without Board approval.

The Librarian shall submit documentation to the Union County Auditor to facilitate compliance with remission of the R.C. 3375.481(E) statutorily required percentages to the State Consortium of Law Library Resources Boards fund, in a timely manner annually.